

## **PRIVACY STATEMENT**

Any information you provide us with will be used in accordance with our Privacy Policy. By indicating your acceptance of these terms and conditions, you also indicate that you understand and consent to the information collection, use, and disclosure practices described in our Privacy Statement.

ASE Group, LLC ("ASE", "We") operates this [www.ASEGroupOffices.com](http://www.ASEGroupOffices.com) Web site (the "Site"). ASE respects the privacy of visitors to the Site. We provide this explanation about our online information practices, our "Privacy Statement," to disclose our privacy practices, and demonstrate our commitment to protect your privacy. We reserve the right to update the Privacy Statement at any time, without notice. We encourage you to visit this page periodically and review the current terms. ASE collects client information to enhance your browsing experience. This privacy statement is intended to assist you in understanding what information we gather about you when you visit this Site, how we use that information, and the safeguards we have in place for that information.

This privacy statement applies solely to information collected by this Site. It will explain to you the following:

1. What personally identifiable information is collected from you through the Site, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

### **Information Collection, Use, and Sharing**

ASE is the sole owner of the information collected on this Site. We only have access to collect information that you voluntarily give us via email, completion of web forms on our Site, or other direct contact from you. We will never sell or rent this information to anyone.

We use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request.

Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy statement.

### **Your Access to, and Control over Information**

You may opt out of any future contact from us at any time. You can do the following at any time by contacting us via the email address ([info@ASEGroupOffices.com](mailto:info@ASEGroupOffices.com)) or phone (973-731-6000) for the following:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

### **Privacy of Children on our Site**

This Site is intended for adults over the age of 18. We do not encourage or condone use of this Site by children (defined as persons under the age of 18). To ensure compliance with federal law, ASE does not knowingly collect or maintain information provided by children under the age of 18. If a child has provided us with personally-identifying information, the parent or guardian should contact us immediately to remove the information.